

Workplace | Cleaning Instructions

CLEANING GUIDELINES FOR HEALTHIER WORKSPACES

COVID-19 RECOMMENDATIONS

Due to the current **COVID-19** crisis affecting us worldwide, we strongly recommend the regular disinfection of workspaces and its various elements. Disinfectant wipes and sprays, without bleach, can be used on most materials. Please always follow the instructions on the manufacturers' product labels for best results and health recommendations.

LACASSE / CASEGOODS

TFL and HPL

Products must be cleaned with soft soap (ex.: dish washing liquid), a soft all-purpose cleaning product (ex.: window cleaner) or simply with water. Please be sure to towel dry afterwards in order to produce a nice and clean mark-free finish. Do not use acidic or abrasive cleaning products. In case of a tough stain, paint thinner or an equivalent can occasionally be used but needs to be wiped off quickly.

ABS Edgebanding

ABS edgebands are resistant to most cleaners and substances commonly found in households (such as food acids) in line with DIN 68861. Lysol or Clorox wipes are recommended.

Felt Screens

Vacuum the surface thoroughly using a dusting brush attachment. Apply cleaning solution (50/50 solution of lukewarm water and bleach *5.25% sodium hypochlorite solution* or 3% hydrogen peroxide or distilled water) to a piece of white and lint-free cloth using a hand spray applicator, do not oversoak. Blot the stain/dirt starting from the outer edge and moving inward. Use a dry cloth or sponge soaked in water to remove any residue. Use distilled water for stain removal.

Acrylic Screens

Wash the acrylic sheet with a mild soap or detergent and plenty of lukewarm water. Use a clean soft cloth, applying only light pressure. Rinse with clear water and dry by blotting with a damp cloth or chamois.

Grease, oil or tar may be removed with a good grade of hexane, aliphatic naphtha or kerosene. These solvents are obtained at a paint or hardware store and should be used in accordance with manufacturers' recommendations. Any oily film left behind by solvents has to be removed immediately by washing.

Do not use window cleaning sprays, kitchen cleansers, gasoline, benzene, carbon tetrachloride, or lacquer thinner.

A liquid detergent and water solution is recommended to clean the acrylic sheet. However, the following brand name cleaners have been tested and found to work well on the coated surfaces. Use care when cleaning since some of these cleaners may attack the uncoated sides or edges of the sheet.

- Fantastik household cleaner
- Formula 409 household cleaner
- Mr. Clean household cleaner
- Glass Plus cleaner
- Top Job household cleaner
- Windex window cleaner

LACASSE / PARADIGM Panel System

Standard Program / Fabrics

May be cleaned with mild, water-free solvents or water-based cleaning agents or foam. Vacuuming or light brushing is recommended to prevent dust or soil build-up. Air dry or blow dry. For more details on standard and carded fabrics, please refer to the back of our sample cards. For details on other fabrics, please refer to the suppliers' websites.

Trims and Components

Clean with any water-based cleaning agents or foam.

Tempered Glass

Mix dishwashing liquid soap with water in a spray bottle or use common glass cleaners. Spray the mixture onto the surface of the glass and allow it to set for a few minutes to penetrate any dirt and grime that may be present. Use a sponge or a soft cloth to remove the cleaner. Buff with a soft cloth to restore the shine.

For storage units, cushions and laminate work surfaces, please refer to the categories above.

LACASSE / METAL STORAGE FURNITURE

Clean with any water-based cleaning agents or foam. Make sure your metal storage units dry thoroughly after cleaning.

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AROLD AND UNITED CHAIR SEATING

Standard Program / Fabrics

May be cleaned with mild, water-free solvents or water-based cleaning agents or foam. Vacuuming or light brushing is recommended to prevent dust or soil build-up. Air dry or blow dry. For more details on standard and carded fabrics, please refer to the back of our sample card. For details on other fabrics, please refer to the suppliers' websites.

Standard Program / Vinyl and Polyurethane

May be cleaned with mild soap and lukewarm water. For more details on standard and carded vinyl or polyurethane selections, please refer to the back of our sample cards. For details on other vinyl or polyurethane selections, please refer to the suppliers' websites.

Soft Mesh

May be cleaned with mild, water-free solvents or water-based cleaning agents or foam. Vacuuming or light brushing is recommended to prevent dust or soil build-up.

All Plastic and Metal Components

May be cleaned by using any standard all-purpose cleaner.

Important! Always test a small area before doing a large scale cleaning.

For additional information on the cleaning products or cleaning methods, please contact one of our dedicated Groupe Lacasse Customer Care Agents.